

- 1. Go to the URL: <u>https://www.socialhousingapplication.com/</u>
- 2. Click on the Applicant Login tab:



3. Click on "Click here to register"

Social Housing Application	
Login User Name Password Forgot password? Ctickhere to register Login	Register for a Fast, Easy Application With a free account, you can: ✓ Save your application and log in at any time to continue. ✓ Check the status of your application.

- 4. There are two options to register:
 - a. If you already have an active application CHR, you need to click on "I have a registration code" Your APPLICANT code is your REGISTRATION code.
 - b. If you are applying for the first time click on "I do not have a registration code"



Let us register as a new applicant:

Once you click on "I do not have a registration code" you will be requested to register with the following fields.

- a. First Name
- b. Last Name
- c. Valid Email address

* Denotes a required field	Don't have an account yet?
Personal Details	Create your account today, and Apply Online!
First Name*	Contact your Waitist Manager for a Registration Code Submit your application
First Name Last Name*	Check out the status of your application
Last Name	
Account Information Email Address* (Your email address is your user name)	Already have an account? Login Now!
YourEmail@Example.com	Paceword
	rassword
Password*	
Password* Password Confirm Password* Confirm Password	Forgot password?
Password* Password Confirm Password* Confirm Password I'm not a robot I'm not a robot I'm a robot I'm not a ro	Forgot password?

Complete all the fields and you will be registered as an applicant. You will receive a registration email and then you can login into the portal

After you login into the portal with your email address and password:

Social Housing Application	
Login	
User Name	Register for a Fast, Easy Application
Bugs.bunny@mailinator.com	With a free account, you can:
Password	 Save your application and log in at any time to continue.
	 Check the status of your application.
Forgot password? Click here to register Login	

You will see a summary of your application

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Social Housing Application	
My Applications	♠ Application Guidelines
Social Housing Application	Account Information Service Area: Incomplete Last Update Date: 08/09/2020 Created Date: 18/06/2020
	Continue Upload Documents



You can now start filling up the details on the application:

Applicant		
Co-Applicants Other Members	Upload Documents	
Special Priority Previous Addresses Income	We are about to start gathering information about the members of your household. First, tell us about the Primary Applicant. This person will be the primary contact for the application.	
Social Assistance Income Earned Income Income from Pensions Income From Investments & Assets Other Income Assets Housing Preferences Building Complexes Documents Errors Sign and Submit Application Status	Personal Address Contact Other Contacts Other Info	
	Salutation	
	First Name * Bugs	
	Middle Name	

You would be also able to upload documents in the "Documents" tab:

Social Housing Application	
My Application	
Applicant Co-Applicants Other Members	Application Progress 9455 • Application Guidelines • FAQ • Applications • Resources Hi, Bugs
Special Priority Previous Addresses Income	Document Please upload the following documents
Social Assistance Income Earned Income Income from Pensions	
Income From Investments & Assets Other Income	Document
Assets Housing Preferences	Aaron Bunny - Provide documents showing proof of Canadian Citizenship
Building Complexes	Bugs Bunny - Provide documents showing proof of Canadian Citizenship Upload Scan
Errors	Scan other household documents. Upload Scan
Sign and Submit Application Status	Showing 1 to 3 of 3 entries

You can either upload a document or scan the document from your scanner Make sure there are no errors on the Error tab

Finally Sign and Submit the Application Document:

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Social Housing Application	
My Application	Application Progress 97%
Applicant Co-Applicants Other Members Special Priority Previous Addresses Income Social Assistance Income Earned Income Income from Pensions Income From Investments & Assets Other Income	Application Guidelines FAQ Applications Resources Hi, Bugs Upload Documents Please sign the documents below. By signing this document, you are agreeing that you have entered all information and it is ready to be reviewed. Applicant represents all of the statements are true and correct. Applicant authorized continuing verification of the lease term and references, criminal history and credit records at any time including before, during and after the expiration of the lease term and releases from liability all persons and entities requesting or supplying information. Applicant acknowledges that false, incomplete or misleading information constitutes grounds for rejection of the right of willfully falsify a material fact or make false statement in any ma within the jurisdiction of a federal agency.
Assets Housing Preferences	Search:
Building Complexes Documents Errors Sign and Submit Application Status	Document View Sign Documents for Applicant Bugs Bunny to Sign View Document (Unsigned) Click here to Sign
	Showing 1 to 1 of 1 entries
	Go Back

Once the application is submitted, it would be received by the service area for processing

You can always see other details and resources on the Application Guidelines and the FAQ tabs..

You can use the logout option to logoff from the Online Portal

Social Housing Application	
My Application	Application Progress 97%
Applicant	Application Guidelines FAQ Applications Resources Hi, Bugs
Other Members	Upload Documents
Special Priority	Place sign the documents help Ry signing this document you are as the logout
Previous Addresses	entered ell information and it is ready to be reviewed
Income	entered an mormation and it is ready to be reviewed.